

LEGAL AND DEMOCRATIC SERVICES

COMMITTEE DECISION SHEET

AUDIT, RISK AND SCRUTINY COMMITTEE - THURSDAY, 20 FEBRUARY 2025

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

	Item Title	Committee Decision	Services Required to take action	Officer to Action
1.1	<u>Notification of Urgent Business</u>	<u>The Committee resolved:</u> There were no items of urgent business.		
2.1	<u>Determination of Exempt Information</u>	<u>The Committee resolved:</u> There were no items of exempt business.		
3.1	<u>Declarations of Interest/Transparency Statements</u>	<u>The Committee resolved:</u> Councillor Malik advised that he had a connection in relation to agenda item 9.1 (Use of Investigatory Powers Annual Report) by virtue of his family having a grocery business, however having applied the objective test, he did not consider that he had an interest and would not be withdrawing from the meeting.	Governance	K Finch
4.1	<u>Deputation Requests</u>	<u>The Committee resolved:</u> There were no deputation requests.		
5.1	<u>Minute of Previous Meeting of 28 November 2024</u>	<u>The Committee resolved:</u> to approve the minute as a correct record.	Governance	K Finch
6.1	<u>Committee Business Planner</u>	<u>The Committee resolved:</u> to note the content of the business planner.	Governance	K Finch

	Item Title	Committee Decision	Services Required to take action	Officer to Action
7.1	<u>Notices of Motion</u>	<u>The Committee resolved:</u> There were no notices of motion.		
8.1	<u>Referrals from Council, Committees or Sub Committees</u>	<u>The Committee resolved:</u> There were no referrals.		
9.1	<u>Use of Investigatory Powers Annual Report - CORS/25/016</u>	<u>The Committee resolved:</u> (i) to note the overview of the council's use of investigatory powers during the calendar year 2024, as set out in this report; and (ii) agrees that the Use of Investigatory Powers Policy remains fir for purpose.	Governance	J Forsyth
9.2	<u>Elected Member Scrutiny - CORS/25/019</u>	<u>The Committee resolved:</u> to adopt the terms of the amendment (to approve the recommendations contained in the report).	Governance	V Cuthbert
9.3	<u>Scottish Public Services Ombudsman Decisions and Inspector of Cremations Complaint Decisions - CORS/25/017</u>	<u>The Committee resolved:</u> to note the details of the report.	People and Citizen Services	L McKenzie
9.4	<u>Internal Audit Charter - IA/25/003</u>	<u>The Committee resolved:</u> to approve the attached Internal Audit Charter, where minor changes, noted in red, had been suggested to the previous Internal Audit Charter to reflect ongoing developments of the Service and reflected the incoming new standards.	Internal Audit	J Dale
9.5	<u>Internal Audit Update Report - IA/25/001</u>	<u>The Committee resolved:</u> (i) to note the progress of the Internal Audit Plan; and (ii) to note the progress that management have made with implementing	Internal Audit	J Dale

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		recommendations agrees in Internal Audit Reports.		
9.6	<u>Resettlement Governance - AC2504</u>	<u>The Committee resolved:</u> to note the report and the attached internal audit report.	Internal Audit Housing Governance	J Dale J McKenzie G Strachan
9.7	<u>IJB Counter Fraud - AC2505</u>	<u>The Committee resolved:</u> to note the report and the attached internal audit report.	Internal Audit HSCP	J Dale F Mitchellhill
9.8	<u>JB Budget Setting and Monitoring - AC2504</u>	<u>The Committee resolved:</u> to note the report and the attached internal audit report.	Internal Audit HSCP	J Dale F Mitchellhill
9.9	<u>Councillors Induction and Development - AC2509</u>	<u>The Committee resolved:</u> (i) to note that a briefing on the PVG Scheme would be provided for all Elected Members ahead of the Council meeting in April; and (ii) to otherwise note the report and the attached internal audit report.	Governance People and Citizen Services Internal Audit	A Thomson L Strachan J Dale
9.10	<u>ELC Funded Provider Places - AC2511</u>	<u>The Committee resolved:</u> to note the report and the attached internal audit report.	Internal Audit Education & Lifelong Learning	J Dale S Milne L Beaton
9.11	<u>Trusts and Common Good Fund - AC2510</u>	<u>The Committee resolved:</u> to note the report and the attached internal audit report.	Internal Audit Finance	J Dale J Belford
9.12	<u>Internal Audit Plan 2025-28 - IA/25/002</u>	<u>The Committee resolved:</u> to approve the Internal Audit Plan 2025-2028.	Internal Audit	J Dale

	Item Title	Committee Decision	Services Required to take action	Officer to Action
10.1	<u>Exempt Business</u>	<u>The Committee resolved:</u> There were no items of exempt business.		

If you require any further information about this decision sheet, please contact Karen Finch, tel 01224 053945 or email kfinch@aberdeencity.gov.uk